

SICAP Small Grants for Local Community Groups 2023

What is SICAP?

The Social Inclusion and Community Activation Programme (**SICAP**) 2018 – 2022 provides funding to tackle poverty and social exclusion through local engagement and partnerships between disadvantaged individuals, community organisations and public sector agencies.

What are SICAP Small Grants 2023?

SICAP Small Grants 2023 are now available for applications for funding, to support projects that target the most marginalized groups or issues in disadvantaged areas in our county.

These Grants for Local Community Groups who need assistance to deliver one or more of the following:

Grant 1: Social inclusion activities to engage the most marginalized

Grant 2: Activities/events to help new communities (including Ukrainians) integrate into their communities (This can be a new or existing event that is being expanded)

- Also support for groups who want to organise **Street Feast** Events in conjunction with Sligo PPN

We are also delighted to be working with Sligo Volunteer Centre and Sligo PPN to offer extra supports to groups who want to organise events such as STREET FEAST to help include the range of new communities living in our County.

Maximum Grant Allowable €1,500 per group

* this is a competitive fund, all grants are subject to funding available

Only one grant per group



Who is eligible to apply?

Any community group who is focused on addressing the needs of specific target group(s) and/or the needs of specific geographic areas.

Only projects which comply with the strategic thematic areas outlined in the SICAP Programme 2018 – 2022 under Goal 1 can only be considered. Please see our website www.sligoleader.com for further details.

Eligible Activity?

Priority will be given to projects that have a clear focus on the one or more of the following:

- development activities for SICAP target groups and those most marginalized in our communities
- integration activities for new communities including Ukrainians arriving in County Sligo in a bid to help them integrate into community life through youth and social activities etc.
- Groups developing Street Feast events to help include new communities.

Note: grants cannot be used to supplement other grant applications and we cannot accept application for the same items associated with other funding applications.

What can be funded?

Grants can be used to fund the following types of activities:

- Community activities that have a clear link to SICAP target groups and SICAP outcomes, such as supporting health and wellbeing, lifelong learning, employment supports and community integration.
- Integration activities to help supports new communities including Ukrainians get to know their new community and get involved in local activities
- Small scale capital items to facilitate social inclusion activities
- Support for SICAP eligible groups who are interested in developing Street Feast Events such as, but not exclusively : to hire musicians, food vans, children’s activities (as long as the provider registered), bouncy castle hire etc

Basic Criteria for consideration and how application will be assessed?

- All successful applicants need to be Local Community Groups to be eligible
- Quotations (s) must be supplied at time of application
- Activities need to take place in 2023 and be completed by **30th September 2023**
- Application form must show a clear link with SICAP Target Groups (Ukrainian Refugees included as a new Target Group)
- All groups will need to ensure their tax affairs are in order
- All eligible groups need to be registered with the PPN

How to Apply?

This Tranche of fund has a closing date of Wednesday 31st May 1:00pm. To apply:

1. Complete and return the attached application form
2. For applications under €1,000 you require an email or verbal quotation
3. For applications over €1,000 you require 3 quotations

All grants will be paid retrospectively and paid on proof of payment is submitted

All information can be returned by email to communications@sligoleader.com

When and how will I be notified of the funds that our group has been allocated?

A member of the SICAP team will contact you on receipt of your application, to discuss whether your application is eligible, and to discuss the most practical way in which the fund can provide support to your community group.

Following an assessment, is successful we will then send you an email to confirm:

- The amount of funding that we can allocate in support of your community groups response.
- The expense items that we will agree to fund
- How the cost of these expense items can be re-claimed by your group when purchased from nominated suppliers.

Terms and Conditions of Grant

- The project must benefit the residents in a disadvantaged area or a target group under the **SICAP** Programme.
- The information supplied by the applicant group /organisation must be accurate and complete.
- Misinformation may lead to disqualification and/or the repayment of any grant made.
- All information provided in respect of the application for a grant will be held electronically. **SLPC** reserves the right to publish a list of all grants awarded on its website.
- The Freedom of Information Act applies to all records held by the Department, Sligo Local Authority, Sligo LCDC and **SLPC**.
- The application must be signed by the Chairperson, Secretary or Treasurer of the organisation making the submission.
- It is the responsibility of each applicant to ensure that it has proper procedures and policies in place including appropriate insurance where relevant.
- Applications must be on the relevant form.
- Evidence of quotations must be provided to **SLPC** at time of application.
- Evidence of expenditure, receipts /invoices must be retained and provided to **SLPC** at time of payment
- A project evaluation report must be submitted to **SLPC** on completion of the project or spend.
- **SLPC**, Sligo LCDC and the Department's contribution must be publicly acknowledged in all materials associated with the purpose of the grant.
- The minimum grant available is €150 up to a maximum of €1,500.
- Generally, no third party or intermediary applications will be considered.
- Breaches of the terms and conditions of the grants programme may result in sanctions including disbarment from future grant applications.
- Only one application per LCG
- This is a limited fund and priority will be given to groups that directly support the more marginalized within our community, and who are not in receipt of funding from other sources.
- Grants should not duplicate other sources of local funding by funding the same costs e.g., from the Local Authority, Leader, the Community Enhancement Programme etc.

What information will I need to provide to re-claim the funds allocated to our group?

We will provide you with the details that we need to process your claim remotely by return email. This will include:

- The quotation for items to be purchased (made out in the name and address of your group), as supplied with your application
- A separate itemised invoice(s) for goods purchased by your group
- A bank statement(s) showing the payments made by your group from its bank account for these goods or services.
- A short claim form - that summarises how the funds were spent – we will provide a template for this.
- A short report detailing the benefit of the activity and costs funded – we will provide a template for this.

General Enquiries: If you have any general queries in relation to the funds, please submit these by email to communications@sligoleader.com and a member of the SICAP team will respond to your query as soon as possible.

The allocation of this fund is subject to funding available through the SICAP Programme.

